

**BOARD OF SUPERVISOR'S MEETING
PINE TREE WATER CONTROL DISTRICT**

Loxahatchee Town Hall
155 F Road
Loxahatchee Groves, Florida 33470

Monday, June 17, 2019
6:00 P.M.

AGENDA

- I. **Call to Order**
- II. **Consent Agenda**
 - a. Approval of Minutes
 - i. Board of Supervisors Meeting-April 29, 2019
 - b. Financial Report
 - c. Audit present by Amy Swindle, CPA
- III. **Management Report**
 - a. Update easement clearing and canal maintenance
 - b. Update on Roads
 - c. Review of Budget for Year Ending 09-30-2020
 - d. Set 2020 TRIM
 - e. Vote on Resolution to Appoint someone to sign checks
- IV. **Attorney's Report**
- V. **Other Business**
- V. **Board Comments**
- VI. **Next Meeting:**
 - a. August 26, 2019
- VII. **Adjourn**

MINUTES

PINE TREE WATER CONTROL DISTRICT BOARD OF SUPERVISOR'S MEETING

Loxahatchee Town Hall
155 F Road
Loxahatchee Groves, Florida 33470

Monday, June 17, 2019
6:15 P.M.

Pursuant to the foregoing notice, a meeting was held for the Pine Tree Water Control District Board of Supervisors on Monday, June 17, 2019 at the Loxahatchee Town Hall, 155 F Road, Loxahatchee Groves, Florida 33470.

Board of Supervisors Present: Kerry Hitt, Board Supervisor, Phil McLellan, Board Supervisor and Henry DeGouw, Board Supervisor.

I. Call to Order: Mr. Hitt called the meeting to order at 6:15 p.m.

Mr. DeGouw nominated Kerry Hitt as President of Board of Supervisors for Pine Tree Water Control District. Mr. Phil McLellan second the nomination therefore electing Kerry Hitt as President of Pine Tree Water Control District.

II. Consent Agenda:

a. Board of Supervisors Meeting – April 29, 2019

Motion was made by Phil McLellan and second by Henry DeGouw and unanimously passed (3-0) approving the Minutes for April 29, 2019 Board of Supervisors meeting.

b. Financial Report

Betty Camplin presented a recap of the Financial Report for period April 30 thru June 16, 2019. Checks written were for normal expenses plus payment to CPA for annual audit. Question was brought up about the bank charges. They wanted to know what Bank we were using because they are charging an exorbitant amount of fees. We are currently with Bank of America. They ask that we investigate banks to reduce our fees and bring up at next meeting.

c. Audit presented by Amy Swindle, CPA

Mrs. Amy Swindle presented the Annual Financial Report for Pine Tree Water Control District for period ending September 30, 2018. Mrs. Swindle went over the Balance Sheet, Budgetary Highlights and

Statement of Net Position. She also stated not audit was performed for September 30, 2017 and we should have an audit each year. She stated anyone could call or contact her regarding any questions about the audit.

A motion made by Phil McLellan, seconded by Henry DeGouw and unanimously passed (3-0) approving the Financial Report.

III. Management Report

a. Update easement clearing and canal maintenance

There was nothing to report on easement clearing and canal maintenance at this time.

b. Update on Roads

The roads are a big issue and everyone's concern. Mr. Hitt said mediation has been set for Pine Tree Water Control District.

Ruben Ferrazzano Spoke on the following issues:

1. Squigleys – Pine Tree's culverts
The North and S Canal that runs through the ditch. When are we were going to clean canal on south side of Rustic Road. Mr. Hitt responded by saying he needs to contact Leland Wright to see where he was at on this issue.
2. Mr. Ferrazzano said he pays for, builds and maintains the signs for District. He does this voluntarily. Someone has vandalized the signs and he wants them to stop. He said he cares about his community and that's why he does this. He is going to repaint the signs this year. Also whoever believes it's Lee's fault, they are ignorant.

Chris Wallace Spoke on the following:

1. The squigleys need to be dry. It's too wet right now. We need to get bids on this. Also they said it is a liability not to repair right now.

Ruben Ferrazzano

1. Get in touch with Water Management and maybe they could lower our canals. You could lower 6" to 1 ft.

Chris Wallace said she'd like to say I'm very pleased with my Board and staff and Lee. He unselfishly gave his time and help to this Board.

Henry DeGouw said Chris Wallace said she will get us a number for the Board to Contact.

Phil McLellan said we have problems and we have stepped in to act a manager and we can't take care of talking about each month. These issues should be delegated out.

Philip Brown asked if they could repair their own squigley and send bill to the District on Deer Path Lane. Mr. Brown had talked to Lee and he was waiting on the water to drop.

Carol Montgomery said she would get contact number for Kerry Hitt to contact.

Phil Harris said Lee already has a quote and we need to ask Lee to see if we need to contact water management. The Equestrian Committee will know. H. Megg will probably have number because he used to serve on Equestrian Board.

c. Review of Budget for Year Ending 09-30-2020

Everyone has a copy of Budget for year ending 9/30/2019. Phil Harris went over the two different budgets. One Budget is same as last year with a new item for Road Maintenance of \$35,000. The other Budget is same as last year excluding Road Maintenance. Carol Montgomery asked if there was any implication you will be responsible to do roads. She said we need to speak about repairing not maintaining. Who is going to pay for repairing the roads, not maintaining. If Pine Tree is not responsible for roads, then why are we talking about them?

d. Set 2020 TRIM

A motion by Phil McLellan and second by Henry DeGouw was made to accept Budget for \$137,313.18 that does not include Road Maintenance and set TRIM as follows:

Rustic Ranch Assessment (PAM)	\$157.00
Agricultural Assessment (PBM)	\$ 25.00
Water Management (PCM)	\$ 10.00
Village of Wellington (VOW)	\$ 10.00

Unanimously passed (3-0)

e. Vote on Resolution to Appoint someone to sign checks

A motion was made by Phil McLellan and second by Henry DeGouw to appoint Kerry Hitt and Henry DeGouw to sign Resolution No 19-01 authorizing them to sign for Pine Tree Water Control District on Bank of America checking account. Unanimously passed (3-0)

IV. Attorney's Report

Phil Harris reported that Village of Wellington is seeking for Pine Tree Water Control District to maintain the roads. Pine Tree Water Control District has filed a motion to dismiss inadequacies that alleges they cannot stand alone. This goes straight to injunction and was set for October 19 to be discussed in August. Pine Tree has mediation this month. Agreed order was extended for 1 week. Next Wednesday all 3 Board members will be there. If dismissal is successful we move on to meeting in October.

V. Other Business

VI. Board Comments:

Mr. Kerry Hitt asked if there were any more questions. There was no reply.

VII. Next Meeting:

Next Supervisor's Board meeting is set for August 26, 2019 at Loxahatchee Town Hall at 6:00 pm.

VIII. There being no further business to come before the Board, the meeting was adjourned at 7:15 p.m.

Approved:

PINE TREE WATER CONTROL DISTRICT
FINANCIAL STATEMENT
04/30/2019 THRU 06/16/2019

CASH:

Starting Cash 11/1/2018	305,995.03	
Interest (PBC & BOA)	1,248.12	
PBC Tax Collector	4,786.62	
Total Cash on Hand		312,029.77

Expenses:

Amy Swindle, CPA	2,000.00	
Bank of America-Bank Service Charges	192.00	
Betty Camplin-Fees	1,200.00	
Betty Camplin (Reimb for Mailing Supplies	86.24	
Hal Fickett & Company	350.00	
Henry DeGouw-Meetings	100.00	
Palm Beach Aquatics	2,400.00	
Palm Beach Count Tax Collector(Postage)	8.00	
Phillip B Harris, PA	2,600.00	
Town of Loxahatchee	185.00	
Wellington Pro Lawn	10,142.00	
William Underwood	100.00	
Less Expenses		19,363.24

Account Balance 04/29/2019

292,666.53

PINE TREE WATER CONTROL DISTRICT BUDGET
FY 2020 BUDGET

REVENUES	FY 2019 BUDGET			RY 2020 BUDGET		
	Units	Assessment	Total	Units	Assessment	Total
Rustic Ranch Assessment (PAM)	638.94	\$157.00	\$100,313.80	638.94	\$157.00	\$100,313.80
Agricultural Assessment (PBM)	223.04	\$25.00	\$5,576.00	223.04	\$25.00	\$5,576.00
Water Management (PCM)	2,805.45	\$10.00	\$28,054.50	2,805.45	\$10.00	\$28,054.50
Village of Wellington (VOW)	364.59	\$10.00	\$3,645.88	364.59	\$10.00	\$3,645.88
Less Collection Allowance (5%)			-\$8,527.00			-\$8,527.00
Use of Reserves			\$8,250.00			\$8,250.00
Total Revenues			\$137,313.18			\$137,313.18
EXPENDITURES						
Canal Weed Control & Testing			\$9,600.00			\$9,600.00
Swale Mowing			\$40,440.00			\$45,950.00
Road Maintenance			\$0.00			\$35,000.00
Other			\$52,173.18			\$11,663.18
Supervisor Meeting Fees			\$600.00			\$600.00
Engineering			\$6,000.00			\$6,000.00
Legal			\$8,000.00			\$8,000.00
Printing & Advertising			\$1,550.00			\$1,550.00
Dues			\$200.00			\$200.00
Banking Charges			\$1,200.00			\$1,200.00
Audit			\$5,300.00			\$5,300.00
Misc Fees (Postage, etc)			\$250.00			\$250.00
Administrative Cost			\$12,000.00			\$12,000.00
Total Operating Expenditures			\$137,313.18			\$137,313.18

PINE TREE WATER CONTROL DISTRICT BUDGET
FY 2020 BUDGET

REVENUES

	FY 2019 BUDGET			RY 2020 BUDGET		
	Units	Assessment	Total	Units	Assessment	Total
Rustic Ranch Assessment (PAM)	638.94	\$157.00	\$100,313.80	638.94	\$211.78	\$135,314.72
Agricultural Assessment (PBM)	223.04	\$25.00	\$5,576.00	223.04	\$25.00	\$5,576.00
Water Management (PCM)	2,805.45	\$10.00	\$28,054.50	2,805.45	\$10.00	\$28,054.50
Village of Wellington (VOW)	364.59	\$10.00	\$3,645.88	364.59	\$10.00	\$3,645.88
Less Collection Allowance (5%)			-\$8,527.00			-\$8,527.00
Use of Reserves			\$8,250.00			\$8,250.00
Total Revenues			\$137,313.18			\$172,314.10

EXPENDITURES

Canal Weed Control & Testing	\$9,600.00	\$9,600.00
Swale Mowing	\$40,440.00	\$45,950.00
Road Maintenance	\$0.00	\$35,000.00
Other	\$52,173.18	\$46,664.10
Supervisor Meeting Fees	\$600.00	\$600.00
Engineering	\$6,000.00	\$6,000.00
Legal	\$8,000.00	\$8,000.00
Printing & Advertising	\$1,550.00	\$1,550.00
Dues	\$200.00	\$200.00
Banking Charges	\$1,200.00	\$1,200.00
Audit	\$5,300.00	\$5,300.00
Misc Fees (Postage, etc)	\$250.00	\$250.00
Administrative Cost	\$12,000.00	\$12,000.00
Total Operating Expenditures	\$137,313.18	\$172,314.10