

**BOARD OF SUPERVISOR'S MEETING
PINE TREE WATER CONTROL DISTRICT**

Loxahatchee Town Hall
155 F Road
Loxahatchee Groves, Florida 33470

Monday, June 18, 2018
6:00 P.M.

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Consent Agenda**
 - a. Approval of Minutes
 - i. Board of Supervisors Meeting - April 16, 2018
 - b. Financial Report
 - c. Approval of Supervisor invoice (June)
- V. Management Report**
 - a. Update regarding auditor
 - b. Appointment of Attorney
 - c. Discussion of easement clearing and canal maintenance
 - d. Review of 2019 Budget
 - e. Set 2019 TRIM
- VI. Attorney's Report**
 - a. Landowner easement inquiry
 - b. Road status
- VII. Other Business**
- VIII. Board Comments**

IX. Next Meeting: August 20, 2018

X. Adjourn

MINUTES

PINE TREE WATER CONTROL DISTRICT BOARD OF SUPERVISOR'S MEETING

Loxahatchee Town Hall
155 F Road
Loxahatchee Groves, Florida 33470

Monday, April 16, 2018
6:00 P.M.

Pursuant to the foregoing notice, a meeting was held for the Pine Tree Water Control District Board of Supervisors on Monday April 16, 2018 at the Loxahatchee Town Hall, 155 F Road, Loxahatchee Groves, Florida 33470.

Board of Supervisors Present: Lee Wright, Board President, Travis Deering, Board Supervisor, and Henry DeGouw, Board Supervisor

- I. **Call to Order:** Mr. Wright called the meeting to order at 6:15 p.m.
- II. **Pledge of Allegiance:** Mr. Wright led the Pledge of Allegiance.
- III. **Announcement Regarding Attorney:** Mr. Kurtz is no longer the District's Attorney, Mr. Phil Harris will be serving as the interim attorney.

IV. Consent Agenda

Approval of Minutes

- a. Board of Supervisors Meeting - January 22, 2018

A motion was made by Mr. Wright, seconded by Mr. DeGouw and unanimously passed (3-0) approving the Minutes for the January 22, 2018 Board of Supervisors Meeting.

- b. Financial Report

Mr. Goltzene' presented a brief recap of the Financial Report. 1st quarter balance was \$190,566.

A motion was made by Mr. Wright seconded by Mr. DeGauw and unanimously passed (3-0) approving the Financial Report.

- c. Approval of Supervisor invoice (June)

A motion was made by Mr. DeGauw, seconded by Mr. Deering and unanimously passed (3-0) approving the Consent Agenda.

V Management Report

a. Update regarding auditor:

Mr. Wright appointed Grau and Associates to do the audit for period ending September 30, 2017. Most of the information is with Wellington so they will be working with Wellington first and then finish up with PTWCD Manager.

A motion was made by Mr. DeGauw, seconded by Mr. Deering and unanimously passed (3-0) approving the appointment of Grau and Associates as auditor for period ending September 30, 2017.

b. Appointment of District Engineer:

Dana Gillette of Erdman Anthony gave a brief overview of their Company. Discussion was held on the requirements and upkeep of the potential bridges.

Mr Deering stated self help on the grading of the roads is still being done and that PTWCD did not authorize this. Discussion was held on the water levels. Mr. Goltzene suggested this is something the engineer and SFWMD should discuss.

A motion was made by Mr. Deering seconded by Mr. Wright and unanimously passed (3-0) to grant the Management Company to hire Erdman Anthony as the District Engineer.

c. Discussion of easement status:

Mr. Goltzene noted there has been a lack of cooperation with Wellington. General discussion was held on the easements and roadways.

VI. Other Business

VII. Board Comments: Included in Other Business

VIII. Next Meeting: June 18, 2018

IX. There being no further business to come before the Board, the meeting was adjourned at 7:40 p.m.

Approved:

PINE TREE WATER CONTROL DISTRICT
FINANCIAL STATEMENT
4/1/2018 THRU 5/31/2018

CASH:

Starting Cash 4/1/2018	190,566.10	
Deposits	13,118.77	
Interest*	752.27	
Total Cash on Hand		204,437.14

Expenses:

Bank Fees*	288.28	
W. Underwood - Video Fee	100.00	
Town of Loxahatchee Groves - room Fee	197.83	
Wellington Pro Lawn	7,691.08	
Palm Beach Aquatics	4,300.00	
Board Member Fees	100.00	
Chris Wallace (Expense reimbursement)	126.02	
Hal Fickett - Website maintenance	350.00	
Palm Beach Property Appraiser	150.00	
Less Expenses		13,303.21

Account Balance 5/31/2018	191,133.93
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* Includes March.

PINE TREE WATER CONTROL DISTRICT BUDGET

TRIM FY 2019 BUDGET - Option 1

REVENUES	REVISED FY 2018 BUDGET			PROPOSED FY 2019 BUDGET		
	Units	Assessment	Total	Units	Assessment	Total
Rustic Ranch Assessment (PAM)	638.92	\$137.00	\$87,532.00	638.92	\$157.00	\$100,310.44
Agricultural Assessment (PBM)	223.03	\$25.00	\$5,576.00	276.00	\$47.00	\$12,972.00
Water Management (PCM)	2,805.45	\$10.00	\$28,055.00	2,805.45	\$10.00	\$28,054.50
Village of Wellington (VOW)	364.58	\$10.00	\$3,646.00	364.58	\$10.00	\$3,645.80
Less Collection Allowance (5%)			-\$6,241.00			-\$8,527.00
Use of Reserves			\$0.00			\$8,250.00
Total Revenues	4,031.98		\$118,568.00	4,084.95		\$144,705.74
EXPENDITURES						
Canal Weed Control & Testing			\$15,000.00			\$9,600.00
Swale Mowing			\$41,400.00			\$40,440.00
Other			\$35,068.00			\$55,565.74
Supervisor Meeting Fees			\$600.00			\$600.00
Engineering			\$2,000.00			\$6,000.00
Legal			\$8,000.00			\$8,000.00
Printing & Advertising			\$1,550.00			\$1,550.00
Dues			\$200.00			\$200.00
Banking Charges			\$500.00			\$1,200.00
Audit			\$2,000.00			\$5,300.00
Misc Fees (postage, etc.)			\$250.00			\$250.00
Administrative Cost			\$12,000.00			\$16,000.00
Total Operating Expenditures			\$118,568.00			\$144,705.74