

**BOARD OF SUPERVISOR'S MEETING
PINE TREE WATER CONTROL DISTRICT**

Loxahatchee Town Hall
155 F Road
Loxahatchee Groves, Florida 33470

Monday, August 20, 2018
6:00 P.M.

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Consent Agenda

- a. Approval of Minutes
 - i. Board of Supervisors Meeting - June 18, 2018
- b. Financial Report
- c. Approval of Supervisor invoice (August)

V. Management Report

- a. Update regarding auditor
- b. Update easement clearing and canal maintenance
- c. Final 2019 Budget

VI. Attorney's Report

VII. Other Business

- a. Schedule of meetings, fiscal year 2018-2019

Monday, November 19, 2018 PTWCD Board of Supervisors Meeting

Monday, January 21, 2019 PTWCD Board of Supervisors Meeting

Monday, April 15, 2019 PTWCD Board of Supervisors Meeting

Monday, June 17, 2019 PTWCD Annual Landowners Meeting and Board of Supervisors Meeting

Monday, August 19, 2019 PTWCD Board of Supervisors Meeting

VIII. Board Comments

IX. Next Meeting: To be determined.

X. Adjourn

MINUTES

PINE TREE WATER CONTROL DISTRICT BOARD OF SUPERVISOR'S MEETING

Loxahatchee Town Hall
155 F Road
Loxahatchee Groves, Florida 33470

Monday, June 18, 2018
6:00 P.M.

Pursuant to the foregoing notice, a meeting was held for the Pine Tree Water Control District Board of Supervisors on Monday June 18, 2018 at the Loxahatchee Town Hall, 155 F Road, Loxahatchee Groves, Florida 33470.

Board of Supervisors Present: Lee Wright, Board President, Henry DeGouw, Board Supervisor and, and Phil McLellan, Board Supervisor

- I. **Call to Order:** Mr. Wright called the meeting to order at 6:15 p.m.
- II. **Pledge of Allegiance:** Mr. Wright led the Pledge of Allegiance.
- III. **Swearing in of new Supervisors**
- IV. **Consent Agenda**

Approval of Minutes

- a. Board of Supervisors Meeting - April 16, 2018

A motion was made by Mr. McLellan, seconded by Mr. Wright and unanimously passed (3-0) approving the Minutes for the April 16, 2018 Board of Supervisors Meeting.

- b. **Financial Report**

Mr. Goltzene presented a brief recap of the Financial Report. 2nd quarter balance was \$191,133.

A motion was made by Mr. McLellan, seconded by Mr. DeGouw and unanimously passed (3-0) approving the Financial Report.

- c. **Approval of Supervisor invoice (June)**

A motion was made by Mr. McLellan, seconded by Mr. DeGouw and unanimously passed (3-0) approving the Supervisor invoice (June).

V. Management Report

a. Update regarding auditor:

Have not heard from Grau, Mr. Goltzene to send letter to asking them to respond by June 23 - yes they are going to do the audit or no they are not and we will pursue others to complete the audit.

b. Appointment of Attorney:

Mr. Phil Harris will be the new permanent attorney for PTWCD.

A motion was made by Mr. McLellan, seconded by Mr. DeGauw and unanimously passed (3-0) to appoint Mr. Phil Harris as PTWCD Attorney.

c. Discussion of easement clearing and canal maintenance

A motion was made by Mr. McLellan, seconded by Mr. DeGauw and unanimously passed (3-0) approving the contracting of 1 or more contractors to perform easement clearing and canal maintenance up to a maximum of \$40,000 by Mr. Wright.

d. Review of 2019 Budget

e. Set 2019 TRIM

A motion was made by Mr. McLellan, seconded by Mr. DeGauw and unanimously passed (3-0) approving the 2019 TRIM to be set at: Rustic Ranch Assessment - \$157 per acre, Agricultural Assessment - \$25 per acre, Water Management - \$10 per acre, and Village of Wellington - \$10 per acre.

VI. Attorney's Report

a. Landowner easement inquiry

A landowner on Flying Cow has asked to restore an old easement to the west, and agree to a hold harmless and removal agreement for a non permanent easement.

A motion was made by Mr. McLellan, seconded by Mr. DeGauw and unanimously passed (3-0) approving a hold harmless and removal agreement with PTWCD and the permit for the landowner of authorization for a non permanent easement.

VII. Other Business

VIII. Board Comments: Included in Other Business

IX. Next Meeting: To be determined.

X. There being no further business to come before the Board, the meeting was adjourned at 7:30 p.m.

Approved:

PINE TREE WATER CONTROL DISTRICT
FINANCIAL STATEMENT
6/1/2018 THRU 7/31/2018

CASH:

Starting Cash 6/1/2018	191,133.93	
Deposits	7,251.89	
Interest	563.49	
Total Cash on Hand		198,949.31

Expenses:

Bank Fees*	170.54	
W. Underwood - Video Fee	100.00	
Town of Loxahatchee Groves - room Fee	202.50	
Wellington Pro Lawn	9,812.08	
Engenuity Group	3,940.00	
Philip Harris P.A.	1,431.50	
Palm Beach Aquatics	2,400.00	
Board Member Fees	50.00	
Flying Cow Management (Expense reimbursed)	55.84	
UPS Store	303.63	
Hal Fickett - Website maintenance	350.00	
Tax Collector Palm Beach County	8.00	
Less Expenses		18,824.09

Account Balance 7/31/2018	180,125.22
----------------------------------	-------------------

**PINE TREE WATER CONTROL DISTRICT BUDGET
FY 2019 BUDGET**

REVENUES

	REVISED F Y 2018 BUDGET			PROPOSED F Y 2019 BUDGET		
	Units	Assessment	Total	Units	Assessment	Total
Rustic Ranch Assessment (PAM)	638.94	\$137.00	\$87,534.97	638.94	\$157.00	\$100,313.80
Agricultural Assessment (PBM)	223.04	\$25.00	\$5,576.00	223.04	\$25.00	\$5,576.00
Water Management (PCM)	2,805.45	\$10.00	\$28,054.50	2,805.45	\$10.00	\$28,054.50
Village of Wellington (VOW)	364.59	\$10.00	\$3,645.88	364.59	\$10.00	\$3,645.88
Less Collection Allowance (5%)			-\$8,527.00			-\$8,527.00
Use of Reserves			\$8,250.00			\$8,250.00
Total Revenues	4,032.02		\$124,534.35	4,032.02		\$137,313.18

EXPENDITURES

Canal Weed Control & Testing		\$9,600.00	\$9,600.00
Swale Mowing		\$40,440.00	\$40,440.00
Other		\$39,394.35	\$52,173.18
Supervisor Meeting Fees		\$600.00	\$600.00
Engineering		\$6,000.00	\$6,000.00
Legal		\$8,000.00	\$8,000.00
Printing & Advertising		\$1,550.00	\$1,550.00
Dues		\$200.00	\$200.00
Banking Charges		\$1,200.00	\$1,200.00
Audit		\$5,300.00	\$5,300.00
Misc Fees (postage, etc.)		\$250.00	\$250.00
Administrative Cost		\$12,000.00	\$12,000.00
Total Operating Expenditures		\$124,534.35	\$137,313.18