

**BOARD OF SUPERVISOR'S MEETING
PINE TREE WATER CONTROL DISTRICT**

Loxahatchee Town Hall
155 F Road
Loxahatchee Groves, Florida 33470

Monday, April 16, 2018
6:00 P.M.

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Announcement Regarding Attorney**
- IV. Consent Agenda**
 - a. Approval of Minutes
 - i. Board of Supervisors Meeting - January 22, 2018
 - b. Financial Report
 - c. Approval of Supervisor invoice (April)
- V. Management Report**
 - a. Update regarding auditor
 - b. Appointment of District Engineer
 - c. Discussion of easement status
 - d. New email accounts
- VI. Attorney's Report**
- VII. Other Business**
- VIII. Board Comments**
- IX. Next Meeting: June 18, 2018**
- X. Adjourn**

MINUTES

PINE TREE WATER CONTROL DISTRICT BOARD OF SUPERVISOR'S MEETING

**Loxahatchee Town Hall
155 F Road
Loxahatchee Groves, Florida 33470**

**Monday, January 22, 2018
6:00 P.M.**

Pursuant to the foregoing notice, a meeting was held for the Pine Tree Water Control District Board of Supervisors on Monday January 22, 2018 at the Loxahatchee Town Hall, 155 F Road, Loxahatchee Groves, Florida 33470.

Board of Supervisors Present: Lee Wright, Board President, and Travis Deering, Board Supervisor

- I. Call to Order:** Mr. Deering called the meeting to order at 6:15 p.m.
- II. Pledge of Allegiance:** Mr. Deering led the Pledge of Allegiance.
- III. Fill vacant Supervisor seat.**

Mr. Henry DeGouw was nominated and unanimously approved (2-0) to fill the vacant Supervisor seat.

Mr. DeGouw was sworn into office.

IV. Consent Agenda

Approval of Minutes

- a. Board of Supervisors Meeting - November 13, 2017**

A motion was made by Mr Deering, seconded by Mr. DeGouw and unanimously passed (3-0) approving the Minutes for the November 13, 2017 Board of Supervisors Meeting.

- b. Approval of Notice of Meetings FY 2017/2018**

Discussion was held regarding meeting dates as submitted during November 13, 2017 meeting. With the exception of the Monday, April 16, 2018 meeting becoming a regular meeting and not optional, to allow the selection of an auditor and engineer, the meeting schedule was accepted.

A motion was made by Mr. Deering, seconded by Mr. DeGouw and unanimously passed (3-0) approving the meeting schedule with the April 16, 2018 meeting becoming a regular meeting and not optional.

c. Award Aquatic Contract

Aquatic vegetation control contract with Clarke expired on December 11, 2017. Bids were received from three companies and Palm Beach Aquatics was chosen to start a one year contract beginning February 15, 2018 for \$9,600, (on a monthly fee schedule). Management Company to make sure they comport with board direction.

A motion was made by Mr. Deering, seconded by Mr. DeGauw and unanimously passed (3-0) approving as presented the twelve month contract with Palm Beach Aquatics for \$9,600.

d. Park Access for Horse Drawn Carriages

Mr. Wright had no objections but felt it was an issue with Wellington and suggested those wishing to cross into the park discuss the issue with Wellington. Mr. Kurtz suggested no action be taken by the District until permission is secured from the Village of Wellington to bring things into the park.

e. Financial Report

i. Financial Report

Mrs. Hearn presented a brief recap of the Financial Report. Year end balance was \$179,777.01.

Mr. Wright informed that there was one outstanding invoice to Clark that needed to be revised, they billed for the whole month of December and since their contract ended December 11, the District would pay one third.

Mr. Deering wanted to know where reimbursement for payments to Young Tree Service would go. Mrs. Hearn informed payment would be made directly to PTWCD.

Property owners were given notice to clean up their swales and if not the District would have it done for them at the property owner's expense. Young Tree Service provided this service.

ii. Approval of Supervisor invoice (January)

A motion was made by Mr. Deering, seconded by Mr. DeGauw and unanimously passed (3-0) approving Supervisor invoice (January).

f. Management Report

Ms. Englert had nothing to report. Mr. Goltzene' just took over as manager.

Discussion was held regarding bridges over the smaller canals and the water levels in the canals, no decisions were made, horse trail maintenance, not within the responsibilities of the District.

The management company was tasked with bringing an engineer for selection to the April 16th meeting and to look at prototype bridges so the board can give direction to the engineer.

A motion was made by Mr. DeGauw, seconded by Mr. Deering and unanimously passed (3-0) approving the Management Company to bring an engineer for selection and look at a prototype for bridges to the April 16th meeting.

Management Company to select an auditor by April 16, Mr. Kurtz to form a letter of demand to get the necessary information still needed from Wellington.

V. Attorney's Report

Mr. Kurtz advised that a local bill was submitted to legislature that local delegation approved to expand the southern end of PTWCD to include Flying Cow Ranch. Mr. Kurtz to contact Mr. Difender and direct him to talk with Mr. Goltzene' to find out their intentions.

Update regarding Wellington and the roadways. Wellington still maintaining roads without agreement. Does not see any change coming soon. The Board will need to come up with a strategy to address the issue before the upcoming budget.

VI. Other Business

Mr. Wright provided a brief history of the relationship between PTWCD and Wellington.

Speed bumps on Flying Cow Road are not PTWCD jurisdiction.

VII. Board Comments: Included in Other Business

VIII. Next Meeting: June 18, 2018

IX. There being no further business to come before the Board, the meeting was adjourned at 8:10 p.m.

Approved:

PINE TREE WATER CONTROL DISTRICT
FINANCIAL STATEMENT
1/1/2018 THRU 3/31/2018

CASH:

Starting Cash 1/2018	179,777.01	
Deposits	19,441.99	
Interest*	390.94	
Total Cash on Hand		199,609.94

Expenses:

Bank Fees*	167.99
Palm Beach Post	261.44
W. Underwood - Video Fee	100.00
Town of Loxahatchee Groves - room Fee	211.25
Young Tree Service	2,500.00
Wellington Pro Lawn	3,449.08
Clark Aquatic Services	1,250.00
Board Member Fees	100.00
UPS Store	154.08
Hal Fickett - Website	850.00

Less Expenses 9,043.84

Account Balance 3/31/2018	190,566.10
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*Does not include March, bank Statement unavailable.